

## ALDBURY PARISH COUNCIL

### PARISH COUNCIL MEETING

Held in Aldbury Memorial Hall

Monday 2<sup>nd</sup> March 2026 at 8pm

### MINUTES

Present: Cllr Warren (Vice Chair), Cllr McCarthy, Cllr White, Cllr Houghton and Cllr Paterson.

In Attendance: Gosia Turczyn – Aldbury Parish Clerk

#### **26/022 Apologies**

To receive and accept apologies for absence.

The Council received and accepted apologies sent by Cllrs Webb, de la Bedoyere and Brooks.

#### **26/023 Interests**

a) To receive declarations of interest from Councillors on items on the agenda.

Cllrs Paterson and White declared an interest in allotments as allotment tenants.

b) To receive written requests for dispensations for declarable interests.

None received.

c) To grant any requests for dispensation as appropriate.

None granted.

#### **26/024 Public Matters**

To receive questions from members of the public and press on items included on this agenda (max 15 min).

None.

#### **26/025 Minutes**

To confirm the Minutes of Aldbury Parish Council Meeting held on 2<sup>nd</sup> February 2026 as an accurate record of proceedings.

Resolved, proposed by Cllr McCarthy and seconded by Cllr White that the minutes are a true record of proceedings and were to be signed by the Vice Chair at the end of the meeting.

#### **26/026 Reports to the Council**

a) Warden's report – appendix 1

To note the report and approve expenditure if required.

- The Council noted a comment submitted by Cllr Brooks regarding a blocked drain outside Nodden Gate on Station Road, opposite the Church. This issue has already been reported to HCC by the warden, and the Council will follow up if it is not addressed.
- The Clerk has met with a contractor to discuss remedial works to the Aldbury play-ground, fencing, and allotment gate, and will circulate quotations when they become available.

- The Clerk met with the donkey paddock tenant to identify the section of fencing requiring repair, and the tenant confirmed that he will attend to this as soon as possible.
- b) Clerk's report; items for information only – appendix 2
- Information required by the internal auditor was submitted by the Clerk and a follow-up meeting will be arranged shortly.
  - The Clerk received correspondence from County Cllr Symington enquiring whether APC had received any complaints from residents regarding cyclists using footpaths around the village. The matter has been reported to Dacorum Borough Council and Hertfordshire County Council, and no action is required by APC at present.
- c) Hertfordshire police – report from PCSO.  
The PCSO had reported that a car had been stolen from Beggars Lane.

**26/027 Planning Matters and Consultations – to consider comments on the following:**

**a) Application(s) received:**

- 26/00383/FHA & 26/00384/LBC 35 Stocks Road, Aldbury, Tring, Hertfordshire, HP23 5RT. Extension to outbuilding to provide additional ancillary accommodation. Installation of EV charge point. No comment.
- 26/00306/NMA Moneybury Cottage, Moneybury Hill, Ashridge, Berkhamsted, Hertfordshire, HP4 1LX. Nonmaterial amendment attached to planning permission 24/00803/FHA No comment.
- 26/00358/DRC Greenings Farm, Stocks Road, Aldbury, Tring, Hertfordshire, HP23 5RX Details required by Condition 4 (Access) attached to planning permission 23/00253/FUL No comment.

**b) To consider and approve any Parish Council responses to any planning applications received during the period after which the agenda was published. Those applications will be added in the Clerk's report and can be found on [www.aldburyparishcouncil.gov.uk](http://www.aldburyparishcouncil.gov.uk) in the Meetings tab.**

- PL/0426/24 - Importation of inert material to enable improved restoration of Pitstone Quarry with enhanced landscaping and biodiversity measures, and to create a new outdoor recreation resource, with a network of footpaths, open water swimming lake, welfare units, and car parking facilities, for use as Suitable Alternative Natural Green Space (SANG) at Pitstone Quarry, Upper Icknield Way, Pitstone, LU7 9HA Link to information and associated documents can be found <https://planning.hertfordshire.gov.uk/>, please put in the application reference number PL/0426/24 in search tab. The Council agreed to make no comment.

**c) Decision(s) issued by Dacorum Borough Council:**

- 26/00244/TCA Pelerins , Beechwood Drive, Aldbury, Tring, Hertfordshire, HP23 5SB Works to trees. Raised no objection.
- 25/02872/FHA 22 Stocks Road, Aldbury, Tring, Hertfordshire, HP23 5RU Rebuild garage. Granted
- 25/00960/FUL Setherwood Yard, Stocks Road, Aldbury, Tring, Hertfordshire Demolition of residential and commercial buildings and construction of detached dwelling with associated garage, parking and landscaping. Determined

- 25/03173/LBC Town Farm, Stocks Road, Aldbury, Tring, Hertfordshire, HP23 5RU. Removal of modern paddle stair, formation of new stair and associated works to the attic and first floor. Granted
- 25/03171/LBC Town Farm, Stocks Road, Aldbury, Tring, Hertfordshire, HP23 5RU. Investigations into floor build up and wall fabric. Granted
- 26/00351/TCA Greenbanks, Toms Hill Road, Aldbury, Tring, Hertfordshire, HP23 5SA. Works to trees. Raised no objection.

- d) **DMC & DBC Consultation on the proposed changes to DBC's constitution and DMC procedures.** Responses to be submitted by 8<sup>th</sup> March.  
It was noted that Cllr Warren had responded to the consultation.

**26/028 Government consultation on Hertfordshire's Local Government Reorganisation proposals**  
To consider response to the consultation. The list of stakeholders and details of the consultation are published here: [Proposals for local government reorganisation in Hertfordshire - GOV.UK](#) ; deadline to submit responses 26 March.  
Cllr McCarthy explained the implications of the proposed Unitary Councils and their potential impact. APC discussed and considered the proposals and agreed to make no comments or observations. The Clerk will submit this response.

**26/029 Allotments**

- a) To consider the hire of a skip and, if agreed, to approve the associated expenditure.  
The Council discussed the proposal and resolved not to proceed with hiring a skip.
- b) To receive, consider and approve a quote to cut back trees and hedges at the top of the allotments.  
The Council received a quotation of £625.00 and it was resolved, proposed by Cllr Warren and seconded by Cllr McCarthy, to approve it; unanimous decision.

**26/030 Internal Controls – Governance, Policies and Procedures – appendix 3**

To review and approve:

- Policy statement of internal control and annual review of the effectiveness of internal control.
- Parish website audit report.
- Asset register.
- Reserves policy.

The above documents were reviewed, and the amendments and additions were approved, as proposed by Cllr Warren and seconded by Cllr White, unanimous decision.

**26/031 Financial Matters – appendix 4**

- a) To review, note and agree the accounts including bank reconciliation, bank statement and monthly budget report.  
The accounts were checked and agreed. The cashbook was reconciled to the transaction list as at 26 February, as the bank statement was not yet available.
- b) To note receipt of income in February 2026.
- CCLA Investment – Interest £137.72
  - Allotment rent total - £30.00
  - Aldbury Guide - £14.00
- c) To pass resolution to authorise schedule of payments.  
Resolved, proposed by Cllr Houghton and seconded by Cllr McCarthy to approve the below schedule of payments:

**BACS/DD/SO presented for payment at the meeting on 2<sup>nd</sup> March 2026:**

<b>PAYEE</b>	<b>DESCRIPTION</b>	<b>AMOUNT including VAT when applicable</b>
M Turczyn (Clerk)	Salary and HCC Pension contributions February	£1,492.18
HMRC Cumbernauld	Clerk's PAYE February	£166.05
MW Agri Ltd (SO)	Grass cutting in the parish	£572.80
TEEC Ltd	WCAG PC Website audit	£84.00
Npower (DD)	Street light power (paid on 20.02.2026)	£226.23
Ted Bianco	Reimbursement for 2 x barley straws for the pond	£43.90
Microsoft	Single user license	£138.24
Hertfordshire County Council	SID 5-year warranty as of 1 <sup>st</sup> April 2026	£1,000.00
Hertfordshire County Council	SID relocation Station Road	£740.00
M Turczyn	Clerk's mileage expenses	£28.80

**26/032 Meeting close: 21:10**

**Next Parish Council meeting will be held on 13<sup>th</sup> April 2026 at 8 pm.  
Annual Parish Assembly will be held on 27<sup>th</sup> April 2026 at 8 pm.**